

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

March 15, 2005
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Burns called the meeting to order at 7:00 p.m.
Members present:
Dustin Burns, President
Allen Carlisle, Clerk
Dan Bartholomew, Member
Dianne El-Hajj, Member
Barbara Ryan, Vice President (Attended via teleconference)
Staff present:
Dr. Lisbeth Johnson, Superintendent and Secretary to the Board
Dr. Patrick Shaw, Assistant Superintendent, Educational Services
Bill Clark, Assistant Superintendent, Business Services
John Tofflemire, Director, Human Resources
Linda Vail, Executive Assistant and Recording Secretary
2. President Burns invited Hanna Fletcher, a 5th grade student at Sycamore Canyon School, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda
President Burns announced that all votes would be taken by roll call.
It was moved and seconded to approve the agenda.
Motion: Carlisle Second: El-Hajj Vote: 5-0

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report
 - 1.1. Requests for Use of Facilities
 - 1.2. Enrollment Report
 - 1.3. Developer Fees Collection Report
 - 1.4. Schedule of Upcoming Events
2. Spotlight on Learning-Star of India Extended Field Trip Report
Dr. Pat Shaw introduced students from Sycamore Canyon School who shared their adventures from a field trip to the Star of India.
3. Spotlight on Learning-Recognition of the California Young Reader Medal
Competition at Pepper Drive School
Dr. Lis Johnson introduced Principal Ernie Nevares, Vice Principal JoAnn Schultz, Language Arts Specialist Debbie Towne, and Library Media Clerk Suzie Siebern, from Pepper Drive School, who provided a wonderful reading opportunity for primary students. The primary grades participated in the California Young Readers' Medal competition where students vote for their favorite book. President Burns presented Mrs. Towne and Mrs. Siebern with certificates of appreciation for organizing the wonderful event.
4. Recognition of New Probationary Teachers
Mr. Tofflemire introduced four new probationary teachers, Lance Bradshaw, Sally Luedeman, Lisa Sagat, and Clare Vickers.
5. Academic Performance Index (API) Base for 2004
Dr. Pat Shaw shared information on the "Revised API Method" which changes the weighting structure of API scores annually. Dr Shaw shared the 2004 API Base Report published today,

which reflects the adjustments and provides the new 2005 API state growth targets for our schools. Member Bartholomew asked how Board members could use this data to help increase student achievement and why the state targets were an increase of just one or two points. Dr. Shaw explained that because a score of 800 is considered a high achieving school, the closer a school achieves to 800, the less of an increase is required by the State. Dr. Johnson reported that API targets have been established for each school by the Superintendent and Principal and are greater than the state requirement. Dr. Johnson also shared that staff is using the ranking and scores of similar schools to investigate why some similar schools rank higher. Staff did visit some of these schools to look at new and innovative ways to improve programs and raise student achievement for Santee students. Member Ryan shared her concern that some of our schools are ranking 2, 3, and 4 in the similar school ranking, and would like staff to investigate the reason some of these scores are so low when the overall API is so high. The Board would like a list of the District API targets in the goals the Superintendent set with the Board for each school.

C. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda.

Teresa Edgerton, CSEA president, spoke about her concern that classified employee jobs could be eliminated if legislation is supported to repeal SB 1419.

D. PUBLIC HEARINGS (None)

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion.

Superintendent

1.1. Approval of Minutes (Pulled by Bartholomew)

Business Services

2.1. Approval of Travel Requests

2.2. Approval/Ratification of Expenditure Warrants

2.3. Approval/Ratification of Purchase Orders (Pulled by Carlisle)

2.4. Approval of Financial Reports

2.5. Approval/Ratification of Revolving Cash Reports

2.6. Acceptance of Donations

2.7. Award of Audit RFP (Pulled by Carlisle)

2.8. Acceptance of 2003-04 Annual Audit (Pulled by Ryan)

2.9. Authorization to Seek Bids on Deferred Maintenance Projects (Pulled by Ryan)

2.10. Approval and Adoption of Resolution #0405-34 to Continue the Date to Receive Sealed Bids for the Disposition of Surplus Real Property Commonly Known as the Santee School Site

2.11. Adoption of Resolution #0405-35, California State Teachers' Retirement System (CALSTRS) Resolution

2.12. Approval of Underground Storage Tank Retrofit (Pulled by Bartholomew)

2.13. Approval of Response to Request for Agency Recommendation

Educational Services

3.1 Approval of TheraStaff Agreement for Occupational Therapy (OT) Assistant Services (Pulled by Carlisle)

3.2 Approval of Memorandum of Agreement with the County of San Diego Health and Human Services Agency's Regional Immunization Registry

Human Resources

4.1. Personnel, Regular

It was moved and seconded to approve Consent Items with items E.1.1., E.2.3., E.2.7., E.2.8., E.2.9., E.2.12., and E. 3.1. pulled for separate consideration.

Motion: Bartholomew Second: El-Hajj Vote: 5-0

E.1.1. Approval of Minutes (Pulled by Bartholomew)

Member Bartholomew asked that minutes were corrected to accurately reflect supporting legislation to restore the ability of school districts to contract services in the Legislative Goals.

Motion: El-Hajj Second: Carlisle Vote: 5-0

E.2.3 Approval/Ratification of Purchase Orders (Pulled by Carlisle)

Member Bartholomew expressed his appreciation to staff for reviewing the purchase order process and said that it was reassuring to see that there are sound methodologies in place on the oversight of purchase orders. He still believes that there is financial gain to be made by looking at the process and using the data to determine trends and how our systems can work better for us. Member Carlisle shared that the purchase order process packet was very helpful. He confirmed with staff that a system is in place to align categorical purchases to site plans.

Motion: Bartholomew Second: El-Hajj Vote: 5-0

E.2.7 Award of Audit RFP (Pulled by Carlisle)

Member Carlisle clarified that the audit ad hoc committee met to compare the proposals. He shared that the committee felt that a new auditor should be used because the same auditor has been used for many consecutive years and he believes a new firm with a new auditor will provide a more in-depth report that will be beneficial and looked at with a fresh set of eyes.

Motion: Carlisle Second: Bartholomew Vote: 4-1(El-Hajj, no)

E. 2.8 Acceptance of 2003-04 Annual Audit (Pulled by Ryan)

Member Ryan asked about the findings on page 43 of the audit report, as there were some ADA records that were not accurate, and an amended P2 was filed which resulted in lost revenue. Mr. Clark reported that the revenue revisions are reflected on the Board financial statement and in the second interim report, and procedures are in place to prevent this from reoccurring in the future.

Motion: Ryan Second: El-Hajj Vote: 5-0

E.2.9. Authorization to Seek Bids on Deferred Maintenance Projects (Pulled by Ryan)

Member Ryan and President Burns thanked Mr. Clark and Mr. Doughty for completing the report as the Board requested.

Motion: Ryan Second: Burns Vote: 5-0

E.2.12. Approval of Underground Storage Tank Retrofit (Pulled by Bartholomew)

Member Bartholomew asked clarification on the proposal. Mr. Clark shared that the unleaded tank will be converted to a diesel tank, using red dye diesel for buses, which will save money. By converting the storage tank to diesel and purchasing unleaded gas for other district vehicles at a discounted fleet rate, the District may save over \$100,000 over the next two years.

Motion: Bartholomew Second: Carlisle Vote: 5-0

E.3.1. Approval of TheraStaff Agreement for Occupational Therapy (OT) Assistant Services (Pulled by Carlisle)

Member Carlisle asked if the rate has increased since last year. Raydene Wolf shared that the rate has increased by \$5 per hour since last year.

Motion: Carlisle Second: Ryan Vote: 5-0

F. DISCUSSION AND/OR ACTION ITEMS

Superintendent

1.1. Discussion about a GO Bond, Maintenance Assessment District and Parcel Tax

Member Bartholomew wanted to have a conversation about a GO Bond to determine if Board members were interested in looking at placing an initiative on the ballot in the near future. Member Carlisle said that there were general fund monies that could be freed up if more funds were available for capital

facilities through a bond and his conversations with staff indicate that operating funds could be freed up on an annual basis if there was a bond in place. He has visited the school sites and sees that the needs at the sites cannot be met by the current deferred maintenance and capital facilities funds. He would support asking staff to look into this type of funding.

Member El-Hajj isn't certain that a GO bond would provide more available general fund dollars. She is hesitant about going forward with a bond because the effort is intensive and places a great burden on staff. Member Bartholomew wants to ensure that if a bond is proposed, the planning would begin very early with sufficient time to plan a strategy and would be executed efficiently. Member Burns has conflicted feelings because he is not in favor of tax increases but also has the responsibility to provide a quality educational program for students. He is also concerned about the community perception. He suggested that no decisions be made but that staff begin to investigate how bond dollars would generate general fund dollars and if the requirements that allow a 55% approval vote would allow the District to see fluid dollars. He suggested that the Board decide what direction they are interested in going. Member Ryan said that her top priority is to get operational dollars. She would want to consider a bond if it would free up a significant amount of general fund dollars and only require a 55% majority. Past information was that the 55% voter approval requirements and restrictions may not provide the help the district is seeking. If the Board is interested in an election, all options should be explored. Board members asked staff to provide the pros and cons of each different option and return with the information on April 19th. No action was taken.

1.2. Consideration of Appointment of President and Vice-President to act as an Ad-Hoc Advisory Committee to the Board

The District's attorney recommended that an ad hoc committee be appointed to discuss real properties with City of Santee officials. This committee would allow Board members to discuss real properties only.

Member Bartholomew would like to have Member Carlisle on the committee because of his work in the community and his personality is well suited. Member El-Hajj shared that traditionally the president and vice president have been appointed to committees such as this. President Burns said this protocol has been successful and supports the appointment of the president and vice president. Member Ryan supports it as well. President Burns said that the ad hoc committee will meet with two appointed officials from the City of Santee. Member El-Hajj moved to appoint the president and vice president to serve on an ad hoc committee for the purpose of discussing real properties with City officials.

Motion: El-Hajj Second: Ryan Vote: 3-2 (Carlisle/Bartholomew, no)

1.3. Mental Health

Dr. Johnson shared that the County Board of Supervisors requested districts to notify them of their intent to contract through the County Office of Education for the 2005-06 school year. Districts throughout the State continue to take on the responsibility for mental health services. There are several options being discussed. One option is that the SELPA take over the coordination of mental health services but there is a lot of resistance to this idea because they believe that more funding will be available through legislation and do not want to give the message that school districts are willing to take over.

Dr. Johnson shared the options to consider and asked for the Board to discuss and provide direction to staff, as the County may want a decision by April 1. Member Ryan shared that her information is the same as Dr. Johnson's. This year there have been 20% fewer referrals throughout the county. Servicing students through the County will require overhead in addition to actual costs. She believes that some services could be provided by contracting with other agencies. SELPA directors are strongly against attempting to provide the services and some are contacting private providers. The most sensible arrangement she has heard is for Districts to come together and hire individuals to do the assessments. However, she does not feel that funding will be available and that we may have to contract with the County for another year.

Member Carlisle asked about the County services and costs. Dr. Johnson shared that the County is able to access some funding that districts are not able to receive. Member Carlisle suggested staying with the County at this time. Member El-Hajj said there doesn't seem to be any other options. Member Ryan agrees that we need to contract with the County while other options continue to be investigated. Raydene Wolf, coordinator of special education, shared how the SELPA is preparing to service East County students should the need arise. She said that it would probably be best to use the County next year but it does not mean that we are not prepared to take on the services in the future if needed. Dr. Johnson also shared that for this year the District will be billed 20% more than the actual rate and discussion is that we will be reimbursed at a later date, with no guarantee.

The Board gave the Superintendent direction to continue to contract for mental health services through the County. Member Ryan encouraged Dr. Johnson to continue to talk with other superintendents so districts will be well prepared in making future decisions.

Business Services

2.1. **Approval of 2004-05 Budget Revisions for February**

Mr. Bill Clark presented the budget revisions for February.

Motion: El Hajj

Second: Ryan

Vote: 5-0

2.2. **Approval of Second Interim Report**

Member Bartholomew reported that the second interim report was a fantastic document and suggested that it be visible and available to all stakeholders. He would like to see it in staff lounges or front offices at each school and department. The report will be sent to the County. President Burns asked that the Board's gratitude be shared with all of the business staff involved in preparing the report.

Motion: Ryan

Second: El-Hajj

Vote: 5-0

2.3. **Air Conditioning in Technology Server Room to Protect Servers**

Member El-Hajj moved to approve the air conditioning in the Technology server room.

Motion: El-hajj

Second: Ryan

Vote: 5-0

Educational Services

3.1. **Educational Services Department Restructuring**

Dr. Pat Shaw shared the plan for restructuring the educational services department with the retirement of Dr. Stumbaugh. The new plan would eliminate Dr. Stumbaugh's current position, the Coordinator of Special Education, and the Program Specialist positions, and create two new positions to assume all three positions' responsibilities: Director of Special Education and Pupil Services and Coordinator of Special Education and Student Behavior. Raydene Wolf and Bob Kull, respectively, would fill these positions.

Motion: El-Hajj

Second: Carlisle

Vote: 5-0

3.2. **National Board Certification**

Member Bartholomew shared that he has been interested in exploring District support for interested teachers since two District teachers received National Board Certification. He shared how other districts support teachers pursuing this certification. He believes that scholarships could be provided for teachers who would like to pursue certification. Dr. Shaw shared that the District supported candidate teachers with subsidized release time for the 4-6 candidates that began the program, which totaled about 10 days each for the first year. The District also supplied the videotaping and all supplies that were needed. Member El-Hajj asked if STA leadership has approached this subject and if it could be brought to negotiations. The Board will discuss this topic in closed session to provide direction to Mr. Tofflemire.

G. BOARD POLICIES AND BYLAWS (none)

1. **First Readings**

1.1. **First Reading: New Board Policy #5145.3
Student Nondiscrimination/Harassment**

Member Ryan asked if this policy replaces a current policy. Dr. Stumbaugh shared that he looked through District policies and there was no policy as comprehensive as this proposed policy. Member Ryan suggested that staff use language as stated in the law. Staff will investigate and return with a draft policy for second reading.

H. BOARD COMMUNICATION

Member Carlisle noted that it is taking two people to fill Dr. Stumbaugh's shoes and that he will be greatly missed. He shared that he attended a play at Carlton Hills and thought it was a great program. Member Carlisle is also interested in having a future discussion about how the District supports teachers who are interested in administrative positions.

Member El-Hajj reported that she had tea with Brian Jones and he sends his best to the Board members.

Member Bartholomew shared how Lakeside School District provides a report on their Board meetings. He loves the buzz that has been created by the California Young Reader Medal Competition at Pepper Drive.

Member Ryan shared that she also met with Brian Jones and had a pleasant conversation. She reported about dinner invitations for April 28th from the San Diego County School Boards' Association. President Burns and Member El-Hajj are planning to attend.

President Burns shared that the feedback from the budget and enrollment presentations at sites has been great. He believes that a presentation involving a Board member and an executive staff member is an excellent communication tool.

Dr. Johnson asked to confirm the times for the visit from Senator Hollingsworth: March 18 from 9:30 to 10:30 a.m. Members Ryan and Bartholomew plan to attend and Member Carlisle will attend if his schedule allows. President Burns and Member El-Hajj cannot attend.

Dr. Johnson discussed scheduling the presentations to the bargaining associations and parent groups. A schedule will be developed after spring break for Board members to plan dates to present with executive staff. Dr. Johnson will check if associations want presentations since they are attending staff presentations.

I. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release
2. Conference with Labor Negotiator
Agency Negotiator: John Tofflemire, Director, Human Resources
Employee Organizations: Santee Teachers Association (STA)
California School Employees Association (CSEA)
3. Student Discipline Matters
4. Conference with Real Property Negotiators
Location: Renzulli Site and Santee Site
Agency Negotiator: Bill Clark, Assistant Superintendent

The Board entered closed session at 9:10 p.m.

J. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT

The Board reconvened to public session at 11:15 p.m. No action was reported. The March 15, 2005 regular meeting adjourned at 11:15 p.m.

Allen Carlisle, Clerk

Lisbeth A. Johnson, Ed.D., Secretary